

TOWN OF TOMPKINS  
TOWN BOARD MEETING  
January 9, 2017

The regular monthly meeting of the Town of Tompkins Town Board was called to order at 7:08 pm in the Town meeting room, Trout Creek, NY. With Chris Yacobucci leading in the Flag salute.

**Present:**

1. William Layton – Supervisor
2. Howard Buttel – Councilperson
3. Peggy Backus – Councilperson
4. Brian Albanese - Councilperson
5. Tim LaTourette – Councilperson - Absent

**Others:**

1. Michelle Phoenix – Town Clerk
2. Ron VanValkenburg – Highway Superintendent
3. Nancy Roberts – Book keeper
4. Wendy Layton – Assessor
5. Don Beers – Town Resident

**Guest Speaker:**

Don Beers resident, approached the board with the condition of Camelot drive and questioned if he was to purchase a spreader/hopper for his truck and used his personal tractor if the Town had a policy for residents to get grit from the pile. Mr. Beers stated that the “road “was approximately a mile long. Ron VanValkenburg stated that there was a liability with filling of trucks using a person tractor and if the pile was to collapse while removing the grit the Town would be liable for any damages or injury. Ron also pointed out that the grit comes out of the highway budget and after a while the use of the grit for a private road would add up.

**Minutes Approval:**

On motion by Buttel, seconded by Backus, it was moved to approve the minutes of the regular meeting for December 12, 2016

Vote: All Ayes - Motion Carried.

**Abstract of Claims**

On motion by Albanese, seconded by LaTourette, it was moved to approve the Abstract of Claims for January 9, 2016 as follows: General Fund: \$8494.90 Highway Fund: \$22306.25

Vote: All AYES - Motion carried.

**Monthly Financial Reports:**

**Town Clerk:**

On motion by Backus, seconded by LaTourette, it was moved to receive, approve and place on file the Town Clerk monthly report for December 2016.

Vote: All AYES - Motion carried.

**Supervisor's Report:**

On motion by Albanese seconded by Buttel, it was moved to approve and place on file the supervisor’s yearly financial report as the monthly report for December 30, 2017 dated 1/9/2016.

Vote: All AYES - Motion carried.

**Other Reports:**

**Planning Board** – None

**Assessor** – Verbally reported – Stated she was busy this time of year with star applications.

**Highway Superintendent**

1. The crew has been plowing
2. Have had minor breakdowns in December
3. The Tank that holds water etc from washing trucks has been pumped
4. The grit pile is getting down and we may need more next year
5. Ron questioned what the board had found out with the loader. Layton stated that he checked with the County and they stated that leasing was illegal and items like this must go out to bid. Ron stated that he wasn't sure the program he spoke about was an actual Lease. Ron will have some companies come to the board meetings and explain the program.
6. Ron also asked if anyone had looked into the Army surplus.
7. Ron stated he figures that with all the equipment we use and time we have only received a .10 cent increase sense 2011 for plowing County Roads.

**Dog Control Officer** – None

**Supervisor** –

1. On motion by Backus, Seconded by LaTourette, to approved resolution 10-2017 New Amendment of Town Highway Inventory. Vote – All Ayes – Motion Carried. This added a new length for Dryden road and Dry Brook and also showed the location of Lake Cecil Rd.
2. Received and paid the bill from Del Co. Planning for \$3500
3. Ed Engelman contacted bill about the fire tower and has volunteered to do a manual on the fire Tower with the help of the board.
4. Ed Engelman also contacted Layton by email requesting approval to once again do the macroinvertebrate with a home school family – Board agreed it was okay.
5. Bill once again contacted Peter Innis about the status of the fire tower and was told they are still working on it.
6. CWC had received our letter for the purchase of the creamery. John Matherson came out and met with bill and they went to the creamery to look it over. Mr. Matherson stated he would get back to us on a decision.

**Sewer District:**

On motion by Backus, Seconded by Layton to approve the Abstract of Claims dated January 9, 2017 for the sewer district in the amount of \$4796.64.

Vote – All Ayes – motion carried

On Motion by Albanese, Seconded by Layton it was moved to approve the Trout Creek Sewer District Financial Report for the month of December 2016, Dated 1/9/2017

Vote – All Ayes – Motion Carried

Monthly sewer district worker report for December 2016 – Provided

**Other Sewer District** – Michelle discussed with the board that when the tanks were pumped the SD workers noted a few homes that are abusing the system. Michelle will again send out letters but this time be specific with the home owners on how they are abusing the system.

The Board would like to have Mike Jonker and Chris Yacobuci come to the regular Town board meeting in April.

**Other** – Brian discussed that he found an alarm system that will auto message cell phones when temps reach a certain temp for the highway garage. Brian stated they were not very expensive. The board agreed to have Brian do the leg work to get it purchased.

On Motion by LaTourette, Seconded by Buttel the Town of Tompkins hereby approves Resolution 5-2017, the Town of Tompkins Code of Ethics policy.

Vote: All Ayes  
Motion Carried

On motion by Layton, Seconded by Buttel the Town of Tompkins Town Board hereby approves Resolution 6-2017, the Workplace Violence prevention program policy

Vote: All Ayes  
Motion Carried

On motion by Albanese, Seconded by Backus the Town of Tompkins Town Board hereby approves Resolution 7-2017, the Employee Harassment and discrimination Policy and the Employee Policy against Sex Discrimination and Sexual Harassment.

Vote: All Ayes  
Motion Carried

On Motion by Backus, Seconded by Buttel the Town of Tompkins Town Board hereby approves Resolution 8-2017, the Town of Tompkins policy on use of Computers, Internet and Email.

Vote: All Ayes  
Motion Carried

On Motion by Buttel, Seconded by LaTourette the Town of Tompkins Town board hereby approves Resolution 9-2017, Town of Tompkins Procurement Policy

Vote: All Ayes  
Motion Carried

**Correspondence:** - None

Meeting adjourned at 8:13

Next Meeting to be held on February 13, 2017 at 7pm

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Michelle Phoenix

Date: January 9, 2017

Town of Tompkins Town Clerk