

Town Of Tompkins
Annual Reorganization Meeting
Minutes
January 11, 2016

The Annual Reorganization meeting of the Town of Tompkins Town Board was called to order at 8:46pm in the Town meeting room, Trout Creek, NY

Ron VanValkenburg led in the flag salute.

Present:

1. William Layton-Supervisor
2. Brian Albanese-Councilperson
3. Peggy Backus-Councilperson
4. Howard Buttel-Councilperson
5. Timothy LaTourette-Councilperson

Others:

1. Ronald VanValkenburg-Hwy Superintendent
2. Nancy Roberts - Bookkeeper to the Supervisor
3. Michelle Phoenix- Town Clerk
4. Pamela Scofield – Deputy Clerk

Designation of Banks: RESOLUTION # 1-2016

Resolved; on Motion by LaTourette seconded by Albanese it was moved to designate:

Supervisor Layton - The National Bank & Trust Co and Community Bank NA.

Justice Johnson - Town Clerk/Tax Collector Phoenix – Community Bank

Trout Creek Sewer District – Community Bank N.A

Vote: All AYES

Motion Carried.

Official Newspaper: RESOLUTION #2-2016

Resolved; on Motion by LaTourette seconded by Buttel it was moved to designate the Walton Reporter as the official newspaper during the year 2015 for the purpose of legal matters.

Vote: All AYES

Motion Carried.

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Appointments: RESOLUTION # 3- 2016

RESOLVED: On motion by LaTourette seconded by Backus it was moved to appoint the following people to their respective positions as follows;

- a. Building Inspector – Joseph Reynolds
- b. Deputy Town Clerk and Deputy Registrar – Pamela Scofield
- c. Historian - Lynne VanValkenburg
- d. Dog Control Officer – Julia Lockwood
- e. Health Officer – Dr. Eric Dohner
- f. Deputy Supervisor - Howie Buttell
- g. Court Clerk – Linda Scott
- h. Bookkeeper to the Supervisor – Nancy Roberts
- i. Payroll Clerk – Linda bourn
- j. Assessor – Wendy Layton
- k. FEMA Administrator's – Ron VanValkenberg & Nancy Roberts
- l. Trout Creek Sewer District Administrator – Michelle Phoenix
- m. Registrar of Vital Statistics – Michelle Phoenix

Vote: ALL AYES

Motion Carried.

Official Radio Station: RESOLUTION #4 - 2016

On motion by Buttell seconded by LaTourette it was moved to designate the Walton Radio Station as the official radio during the year 2016 for the purpose of local announcement to the Town Residents.

Vote: ALL AYES

Motion Carried.

Salaries:

On motion by Buttell seconded by Backus it was moved that the Salaries of the Town officers for the year 2015 are fixed in the budget and that the Supervisor is authorized to pay the approved salaries.

Vote: All AYES

Motion carried

Highway Expenditures:

On motion by Buttell seconded by LaTourette it was moved that Highway Superintendent to be authorized gasoline, oil, fuel, tires, salt, calcium, batteries and such items to be obtained through state bid contract, also dust oil for use on Town roads with a limit of up to \$1,500. Any purchase greater than \$1,500 must be done through the Town's purchase order system.

Vote: All AYES -Motion carried.

Meeting Dates:

On Motion by Buttell seconded by LaTourette it was moved to hold regular monthly meetings on the second Monday of every month at the Town Meeting Room Trout Creek, NY except for the October meeting which will be held on October 11, 2016 and the November meeting which will be held the first Thursday following the General Election.

Vote: ALL AYES

Motion Carried

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Mileage rate:

On motion by LaTourette seconded by Buttel it was moved to set mileage rate at 50.5 cents per mile for use of private vehicle on Town Business.

Adjourn: At 9:53 pm

Michelle Phoenix
Town Clerk, Town of Tompkins