

TOWN OF TOMPKINS
TOWN BOARD MEETING
May 11, 2015

The regular monthly meeting of the Town of Tompkins Town Board was called to order at 7:00 pm in the Town meeting room, Trout Creek, NY. With William Layton leading in the Flag salute.

Present:

1. Howard Buttel – Councilperson
2. Peggy Backus – Councilperson – Absent
3. Brian Albanese - Councilperson
4. Tim LaTourette – Councilperson – Absent

Others:

1. Michelle Phoenix – Town Clerk
2. Nancy Roberts – Bookkeeper to the supervisor
3. Ronald VanValkenburg – Highway Superintendent
4. Wendy Layton – Assessor

Guest Speakers: None

Minutes Approval:

On motion by Buttel, seconded by Albanese, it was moved to approve the minutes of the regular board meeting held April 13, 2015 With a change in the discussion about the TA 200 account, under the Supervisors Financial Report.

Vote: All AYEs - Motion Carried.

Monthly Financial Reports:

Town Clerk:

On motion by Albanese, seconded by Buttel, it was moved to receive, approve and place on file the Town Clerk monthly report for April 2015. Pending Joe Reynolds clarification on the discrepancy of the building permit numbers via what his book states to what his monthly report states.

Vote: All AYEs - Motion carried.

Supervisor's Report:

On motion by Albanese, seconded by Layton, it was moved to approve and place on file the supervisor's financial report labeled Monthly Financial Audit, dated 5/11/2015 as April monthly report.

Vote: All AYEs - Motion carried.

Abstract of Claims

On motion by Buttel, seconded by Layton, it was moved to approve the Abstract of Claims for May 11, 2015 as follows: General Fund: \$3367.54 Highway Fund: \$40,574.43

Vote: All AYEs - Motion carried.

It was discussed the amounts on the Abstract of claims were figured into the Supervisors report so that the Abstracts should be approved prior to the Supervisors Monthly Financial Report. From here on out the Abstracts will be approved prior to the Supervisors Monthly Financial Report.

Clerk Phoenix also discussed what she had learned at the Delaware County Town Clerks Association meeting, with Abstract/voucher process to the board. Per Town Law 119 – The Claims should be

numbered consecutively by the town clerk and should be Available for public inspection at all items during office hours. The Town board is not required to audit any claims until 30 days after presentation to the Town Clerk. As a practical matter, the board generally audits claims at the same meeting at which they are presented.

After audit, the town clerk must file the claims in the clerk's office in numerical order. She must prepare an abstract of audited of claims, listing for each the number, name and the claimant's amount allowed and the fund and appropriation account chargeable. The abstract includes a warrant authorizing and directing the supervisor to pay the claimants to amounts allowed.

The board agreed that the abstracts in the future shall be done in numerical order. Layton stated he would ask other supervisors about the rest.

Other Reports:

Planning Board – Layton left a message on Chairperson Bartholomew stating that the planning board needed to start collecting fees at the beginning of the process of subdivisions and not when they are complete.

Assessor –Provided

Highway Superintendent

1. Crew have been working on equipment
2. The last truck is at Tepco getting painted
3. Crew has been chipping
4. Pipes are starting to be changed
5. Had to change a pipe on Windfall near Co Rd 47
6. Did some cold patching
7. A purchase requests was presents for various items in approximate amount of \$58,500.
8. Paper shed has been emptied and moved to the Creamery. The Town Clerk will advertise bids for the paper shed in the paper for anyone interested in purchasing it.
9. Ron stated he has been out due to surgery and not around much
10. The gravel will start getting crushed on the 2nd or 3rd week in May.
11. Readburn Road will need some pot holes filled.
12. Ron has not received any further complaints about the condition of Roods Creek Rd.
13. The Bid for the 2015 1 Ton will be going in the paper
14. Should be getting CHIPS money soon
15. All the stone is here for the resurfacing of roads.

Dog Control Officer – NONE

Supervisor

1. Nothing further has been found about joining the Upstate NY Town Association – There is a meeting this following Saturday in Masonville if anyone wants to attend.
2. The Board reviewed the laws on the Piggy Backing of Bids
3. Bill has tried numerous times to set up a meeting with Supervisor Rowe of the Town of Hancock and Rowe has not contacted Bill back so Bill called the Town of Hancock Town Clerk and asked her to put on the agenda for their monthly to discuss setting up a meeting with Tompkins to discuss this further. Albanese also stated that we need to discuss the Fire district issues.
4. It was found that a couple residents had talked about drilling under Co Rd 27 for water lines. Before this can be done a permit will have to be ascertained from Delaware Count DPW, Delaware County DPW sent out a letter to one of the residents advising them of such also U Dig will need to be called to confirm that no utilities will be harmed.
5. Received a letter from Excellus stating we have a non payment of \$13,967.04. They have been advised numerous times that we are canceling our account with them. Layton is going to discuss this issue with lawyer Eaton to see what his thoughts are on this matter.
6. Layton brought up the issue about hiring summer help. VanValkenburg stated he had 3 kids interested. It was discussed that the one of the kids were only 17 and that it will have to be looking into if he can even work. VanValkenburg stated that all 3 could be hired seeing how they will be working shorter time this year so it will be the same as hiring 2 for longer period. The board agreed that all of this is going to have to be looking into further.

Correspondence: -

1. Received a letter from Mr. & Mrs Mielezsko on Cemetery Rd question restoration of their property from the sewer lines/tank. They also requested Speed bumps put on their road. The questioned on Zoning against pig farms in Trout Creek. Layton will contacted Mr & Mrs Mielezsko with answers to their questions.

Other –

1. DCO Position – Only one application was received. It was decided that due to the position only being run for one week and the fact that Backus was not in attendance to answer questions, the position will be run in the paper for 2 more weeks and at Junes Meeting applications will be reviewed.
2. Resolution 6-2015 – On motion by Layton, Seconded by Albanese, The Town of Tompkins hereby approves The Agreement between Town of Tompkins and the Catskill Watershed Corporation for Maintenance of Stormwater Retrofit measures funded by the West of Hudson Stormwater Retrofit Program, Trout Creek Stormwater System Improvements Project. Vote – All Ayes, Motion Carried – Complete Resolution can be seen in the Town of Tompkins Clerks office.
3. Joe Reynolds provided the board with a Fireworks request from Brian Allen. The Board has never come across this before and after reviewing the application, On Motion by Layton, Seconded by Albanese it was approved to allow the request and at this time there will be no charge for the permit. Vote: All Ayes – motion carried. The Board stated with this being something new they will discuss with Joe on how much time he puts into this one to help them come up with a fee for this kind of permit in the future.
4. Received 2 Campers approvals - Clair Loker and Dominick Siniscalchi. The board approved both to attend.

Sewer District

On Motion by Albanese, Seconded by Buttel it was moved to approve the Trout Creek Sewer District Financial Report for the month of April 2015.

Vote – All Ayes – Motion Carried

On motion by Buttel, Seconded by Albanese to approve the Abstract of Claims for May 11, 2015 for the sewer district in the amount of \$2567.35

Vote – All Ayes – motion carried

Monthly sewer district worker report – Provided

It was discussed that the Sewer Workers were having Michelle type up their monthly report and to input the pump station logs. The board agreed that it was not Michelle’s job to do that for them and that LVDV is getting paid to do this paperwork and that it’s their job and Michelle is no longer to do this for them.

Generators maintenance quotes – Received two quotes – Kohler \$1592.00 a year, Reeds \$450. On motion by Buttel, 2nd by Albanese to use Reeds generator service for routine maintenance and to have Layton sign the contract

Vote: All Ayes – Motion Carried

Meeting adjourned at 10.00PM

Next Meeting to be held on June 8, 2015 at 7pm

Michelle Phoenix

Date: April 13, 2015

Town of Tompkins
Town Clerk